



AT&T

**AT&T UNIX[®] PC
Telephone Manager**

**Quick Reference
Guide**

Opening Telephone Manager

Using the Call Key

At any window:

- 1 Press and hold the **Shift** key
 - 2 Press the **Call** Key.
-

Using the Mouse

At any window:

- 1 Point to the **VOICE 1** display on the top line with the mouse
 - 2 Press < B1 >.
-

Automatic Invocation

When set in Preferences, Telephone Manager opens when you:
Pick up the handset from any window.

From the Office Window

When the Office window is active:

Select |Telephone| from the Office window,
or type **telephone** on the command line and
press **Enter**.

Repertory Dialing

Dialing telephone numbers assigned to function keys will also open Telephone Manager from any window when you:

- 1 Press and hold the **Shift** key.
 - 2 Press the function key assigned to the telephone number.
-

Closing Telephone Manager

Using the Mouse

- 1 Point to the X at the lower left corner of each window.
 - 2 Press < B1 >.
-

Using the Keyboard

Press the **Exit** key to close each window.

Dialing Services

Directory Dialing

- 1 Select the entry and press < Enter >.
- 2 Pick up the handset to connect to the party.

Dialing an Alternate Number

- 1 Select the entry to be dialed on the Call Screen or Directory.
- 2 Press **Cmd** .
- 3 Select |Dial alternate number| from the Commands list.
- 4 Press **Enter** .

Dialing a Number from the Keyboard

- 1 Type a telephone number on the command line
- 2 Press **Enter** to place the call.

Dialing Directory Names from the Keyboard

- 1 Type in a name that appears in the Directory on the command line
- 2 Press **Enter**

Dialing Letter Telephone Numbers

- 1 Type a slash, the telephone number, and another slash.
Examples:
Phone # [9+ /HOTLINE/]
8 ~ /popcorn/
- 2 Press **Enter** to place the call.

Repertory Dialing

- 1 Press and hold the **Shift** key.
- 2 Press the function key assigned to the telephone number.

Redialing a Number

Press [REDIAL] to dial the last number dialed.

Creating Voice Entries

To create a voice directory entry:

- 1 Press the **Creat** key to create a single voice entry or press **EDIT DIRECTORY** and select either |Create voice entry| or |Create multiple voice entries|.
- 2 Fill in the fields (described below).
- 3 Save the entries (see "Saving the Directory Entries" below).

Name

Type in a name or description of the entry.

Phone

Type in a telephone number using any of the special dialing characters needed to place the call.

Alternate

Type in an optional alternate number, following the same guidelines for Phone #.

Email Address

If the entry is for another UNIX PC user, type in their Electronic Mail address, an exclamation point, and their login name to send this person messages using the Electronic Mail program. Example:
unixl!john

Fields 8 and 9

These optional fields can be relabeled with the |Modify field names| selection on the Edit Directory list to include additional directory information.

In Call Screen?

To display an entry in the Call Screen:

Highlight the **In Call Screen?** field and press to display |Yes|.

To display an entry on the Directory:

Highlight the **In Call Screen?** field and press to display |No|.

Function Key

This field assigns the telephone number in the Phone # field to one of the seven function keys seen on the top row of your keyboard for repertory dialing:

- 1 Highlight the **Function Key** field and type any letter key to display the Repertory Dialing Assignment list.
- 2 Select one of the key assignments, then press or the <B1> mouse button to display it in the entry form.

Creating Data Entries

To create a data directory entry:

- 1 Press and select |Create data entry|.
- 2 Fill in the fields as described above for voice entries and as described below for Data Profile Name and Connection Field.
Save the entries (see "Saving the Directory Entries" below).

Data Profile Name

Create or select the data profile you will use to make the data call. Data profiles can be created at this form. Refer to the *Terminal Emulation User's Guide* for information on creating, modifying and programming.

Connection

Select the connection type matching the Data Profile. Choices include: Modern or Serial Port n.

Special Dialing Characters

These characters can be entered on the Phone # and Alternate # fields, and on the command line to effect the dialing functions described below:

- | | |
|-----------|---|
| n | Outside Line Access. A digit (n) to request an outside line on business communications equipment can be entered before the telephone number. |
| + or ~ | Wait for dial tone before dialing the number. Examples: 9+ and 8~. |
| \$ | Hangup, or disconnect the line. Also suppresses Notes and History. |
| & | Flash switch hook (should be used with pause, i.e., &.). |
| , | Pause 2 seconds before dialing the next number. |
| : | Pause 10 seconds before dialing the next number. |
| — | Suppresses Notes and History when placed at end of telephone number. |
| / / or // | Alphabetic Dialing. Letters typed between slashes or double quotes are translated to the corresponding numbers on the dial pad. For example, /popcorn/ translates to 7672676. |

Using the **UNIX**[®] PC

Turn On Power

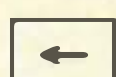
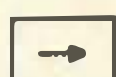
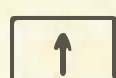
Press the power switch at the rear of the workstation base to 1.

Log in

- 1 Type your Login name
- 2 Press **Return**
- 3 Type your password if requested
- 4 Press **Return** .

The Keyboard

Cursor Movement Keys

	Left one character
	Right one character
	Up one line
	Down one line
Beg or Home	Top of menu, form, list
End	Bottom of menu, form, list
Prev	Previous item in menu, form, list
Next	Next item in menu, form, list
Page	Next window of lines
Shift + Page	Previous window of lines.

Action Keys

Back Space	Delete character to the left
Cancel	Cancel command or form entry
Caps Lock	Type uppercase letters (lighted) Type lowercase letters (unlighted)
Clear Line	Delete line or form entry
Open	Open object or window
Shift + Close	Close object or window
Cmd	Display commands menu Begin command entry Display list of options for form entry
Copy	Copy files or folders
Exit	End an application session
Help	Display Help information
Input Mode	Switches between: Insert typing at cursor Overtyping existing character(s)
Move	Move files or folders Move information in Wastebasket back into Filecabinet
Msg	Display system messages

Next	Move cursor to next item in menu, form, or list
Num Lock	Numeric pad available (lighted)
Num Lock	Cursor movement keys available (not lighted)
Print	Print a file
Shift + Print	Print current screen
Resume	Resume a window
Shift	Type uppercase characters
Slect Mark	Cycle through options for form entry Select more than one item
Suspd	Suspend current window and display Window Manager menu.

Screen Keys and Function Keys

Press the keyboard key <F1> to <F8> that corresponds to the screen key at the bottom of the screen

or

Point to the screen key with the mouse and press <B1>.

The Mouse

- <B1> functions like the **Enter** key.
- <B2> functions like the **Cmd** key.
- <B3> functions like the **Mark** key.

Insert Floppy Disk

- 1 Make sure power is on
- 2 Remove keyboard from storage pad
- 3 Turn the floppy disk drive lever up to the horizontal position
- 4 Insert floppy disk with write-protect notch to left
- 5 Turn the lever down to the vertical position.

Do not turn lever or remove floppy disk while red light is on.

Displaying the Contents of UNIX PC Floppy Disks

- 1 Select **Floppydisk** and press **Enter**
- 2 Select **Display Floppy Contents** and press **Enter**
- 3 Insert a UNIX PC floppy disk and press **Enter**.

Remove Floppy Disk

- 1 Close the Floppydisk window
- 2 Turn the floppy disk drive lever up to horizontal position
- 3 Remove the floppy disk from the drive.

Log Out

- 1 Make sure Floppydisk and all application windows are closed
- 2 Select Logout from the Commands Menu and Press **Enter**. Or point to **X** in Office window and press <B1> or press **Exit** from Office, then press **Enter** to verify the Logout command.

Shutdown

- 1 Make sure all other users, including remote users, are logged off
- 2 Close all application windows and the Floppydisk window
- 3 Select **Shutdown** from the Commands menu and press **Enter**
- 4 Wait until "Ready to power off or reset the machine" message appears
- 5 Either press **Return** to restart the machine or turn off the power.

Office Objects

Administration	Contains system administration functions such as disk backup and restore
Clipboard	Provides temporary storage of data transferred between application files
Filecabinet	Contains user file folders and files
Floppydisk	Used for transferring files and folders to and from floppy disks, formatting floppy disks and using MS® -DOS floppy disks
Preferences	Used to customize the way Office and Telephone Manager present themselves to user
Printers	Used to display and delete printer jobs, restart printer, and set up printer
Wastebasket	Contains files and folders user has deleted

The Office may contain other objects as well, depending on the software you have installed.

Selecting an Object

Place the highlight on the object by moving the mouse or pressing a cursor key.

Selecting More Than One Object

Place the highlight on each object, then press **Mark** or <B3>.

Entering Commands

Execute a Command from the Command Menu

- 1 Select the objects on which the command will act, if any
- 2 Press <B2> from within the current window or Press **Cmd**
- 3 Select the command and press <B1> or **Enter**.

Typing Commands

Optional method provided for remote users:

- 1 Turn off the Command menu (use Preferences in the Office menu)
- 2 Press **Cmd**
- 3 Type enough letters to make the command unique
- 4 Press the **Space/Bar** once
- 5 Type the name(s) of the object(s) separated by a space
- 6 Press **Return**.

Note

Object must be in the active window or UNIX pathname must be used.

Move Files/Folders to/from Floppy Disk

- 1 Select **Floppydisk** and press **Enter**
- 2 Select **Display Floppy Contents** and press **Enter**
- 3 Insert floppy disk into drive, and press **Enter**
- 4 If moving from floppy disk, mark objects to be moved using <B3> or **Mark**
If moving to floppy disk, open or resume folder that contains objects to be moved, then mark objects to move using <B3> or **Mark**
- 5 Press **Move**
- 6 Open or resume destination folder (or Floppydisk, if moving to floppy disk)
- 7 Press **PASTE**.

Move Files/Folders from the Wastebasket

- 1 Select **Wastebasket** from the Office and press **Enter**
- 2 Select the file(s) or folder(s) to move
- 3 Press **Move**
- 4 Open or resume the destination folder and press **PASTE**.

Open a Window

There are four ways to open windows:

Select object to open and press **Enter** OR

Select object to open and press <B1> OR

Select object to open and press **Open** OR

Select object to open, and then select **open** from Commands menu and press **Enter**.

Organize

- 1 Open or resume Filecabinet, Floppydisk, Wastebasket or folder window
- 2 Press **ORGANIZE**
- 3 Press **Mark** until desired display type appears
- 4 Press **Return**
- 5 Press **Mark** until desired display order appears
- 6 Press **Enter**.

Paste

Completes a Copy or Move procedure

- 1 Select folder or file, and then select Copy or Move command
- 2 Open or resume destination folder
- 3 Press **PASTE**.

Print

Prints hard copy of file

To print an application file:

- Open the file and press **Print**

To print a standard file or telephone directory:

- Select file and press **Print**

To print the screen's contents:

- Press **Shift** - **Print**.



AT&T

**Managing The
AT&T UNIX[®] PC**

**Quick Reference
Guide**

Setting Up the **UNIX**® PC

System Administration

There are two Administration menus:

- the Administration menu available from the Office of any user login (contains frequently used maintenance tasks).
- The Administration menu available when you log in as install (contains additional administrative functions relating to system setup, user authorization, and root password).

The first step in any of the following quick reference procedures indicates which Administration menu contains the function.

Setting the Date and Time

Change incorrect entries. When satisfied with displayed entries, press **Enter**. Press **Enter** again to confirm. If Time Zone entry is changed, use Shutdown command to update.

- 1 Select **Administration** from the Office of install, and press **Enter**.
- 2 Select **Date and Time** and press **Enter**.
- 3 Move cursor to desired entry.

To set the date:

- 1 Move to month entry and press **Mark** until correct month is displayed
- 2 Press **Return** to move to day entry
- 3 Press **Mark** until correct date is displayed then press **Return** to move to year entry
- 4 Press **Mark** until correct year is displayed.

To set time:

- 1 Move to hour entry and press **Mark** until correct hour is displayed
- 2 Press **Return** to move to minutes entry
- 3 Type the minutes past the hour (allow a minute or so for processing).

To set morning or evening:

- 1 Move to AM or PM entry
- 2 Press **Mark** until correct entry is displayed.

To change the time zone:

- 1 Move to the Time Zone entry
- 2 Press **Mark** until the correct time zone is displayed.

To set daylight savings:

- 1 Move to the Daylight Savings entry
- 2 Press **Mark** until correct entry is displayed.

To set date display format:

- 1 Move to Date display format field
- 2 Press **Mark** to choose American or European.

To run Shutdown (if Time Zone or Date display format entry were changed)

- 1 Close all windows except Office
- 2 Press **Cmd**
- 3 Select **Shutdown** and press **Enter**
- 4 Wait until you see: Ready to power off or reset machine
- 5 Press **Return** to restart UNIX PC.

Setting Up a Printer

The following steps show how to use the Administration menu of the **Install** login to set up a printer. Printer Setup can also be selected from the Printers menu in any Office.

To set up a printer:

- 1 Select **AdminISTRATION** in the Office of **Install**
- 2 Select **Hardware Setup** and press **Enter**
- 3 Select **Printer Setup** and press **Enter**
The Printer Setup form is displayed, with the highlight over the **Serial Port 0** field
- 4 To set up a serial printer, move to the field for the serial port number you want to set up. If you do not want to set up a serial printer, go to Step 8
- 5 Press **Cmd** to choose a printer from the list of serial printer names and press **Enter**
- 6 Move to the Speed field for the serial printer and press **Mark** to choose the appropriate line speed (baud rate)
- 7 Repeat steps 4 through 6 above for each serial printer you want to set up
- 8 Move to the **Parallel Printer: Name** field. If you do not want to set up a parallel printer, go to step 10
- 9 Press **Cmd** to choose from the list of parallel printers and press **Enter**
- 10 Move to the **Remote Computer 1: Name** field. If you do not want to set up a remote printer, go to step 15
- 11 Press **Cmd** to choose the name of the remote computer you want to set up and press **Enter**
- 12 Move to the **Printer Name** field
- 13 Type the name of the remote printer
- 14 If you want to set up a second remote printer, move to the **Remote Computer 2: Name** field, and then repeat steps 11 through 13 above
- 15 Move to the **Default Printer Type:** field. You must enter a printer type in this field, even if you have only one printer set up
- 16 Press **Mark** to choose the Default Printer selections
- 17 Press **Enter**
- 18 Press **Enter** again to confirm the settings
- 19 Press **Exit** until you return to the Office.

Setting Up an RS-232 Device

- 1 Select **AdminISTRATION** in the Office of the **Install** login, and press **Enter**
- 2 Select **Hardware Setup** and press **Enter**
- 3 Select **RS232 Setup** and press **Enter**
The Connect to RS-232 Device form is displayed
- 4 Press **Cmd** for a menu of device types
- 5 Select the desired device type and press **Enter**
- 6 Press **Return** to move to the Device Speed field
- 7 Press **Mark** until the correct baud rate (data speed) appears
- 8 Press **Enter**
- 9 Press **Enter** again to exit and continue work at the information message.

Setting up an RS-232 Expansion Port

To set up an **expansion port**:

- 1 Select **Administration** in the Office of **Install** and press **Enter**
- 2 Select **Hardware Setup** and press **Enter**
- 3 Select **RS232 Expansion Setup** and press **Enter**
- 4 In the Port Selection menu, select the desired expansion port number and press **Enter**. You see the Connect to RS232 Device form
- 5 Press **Cmd** for a menu of device types
- 6 Select the desired device type and press **Enter**
- 7 Move to the Device Speed field
- 8 Press **Mark** until the desired baud rate (data speed) appears
- 9 Press **Enter**
- 10 Press **Enter** again to exit and continue working.

For **modems**

At the connect to modem form:

- 1 Press **Cmd** to select modem type, then press **Enter**
- 2 Press **Enter** again
An information message tells you that the RS-232 port is set up
- 3 Press **Enter** to continue working.

For **computers**

At the connect to computer form:

HOST ONLY for receiving calls
CALLER ONLY for making calls

- 1 Press **Cmd** or **Mark** to select
- 2 Press **Enter**
An information message tells you that the RS-232 port is set up
- 3 Press **Enter** to continue working.

Setting Up Loadable Device Drivers

- 1 Select **Administration** in the Office of the **install** login, and then press **Enter**
- 2 Select **Software Setup** and then press **Enter**
- 3 Select **Setup Loadable Device Drivers** and then press **Enter**
A window containing a list of the available device drivers is displayed
- 4 Select the device driver you want to install, and then press **INSTALL DRIVER**
If you want to remove an installed device driver, select the desired driver and press **REMOVE DRIVER**
- 5 Press **Enter** to confirm your selection and return to the device driver window
- 6 To display detailed information about a driver, select the desired driver and press **Enter**.

Setting Up for Mail

Mail Setup can be selected from the Administration menu of any user login.

Electronic Mail Name of this system

To name your computer for sending/receiving mail from other computers:

- 1 Select **Administration** in the Office of any user login, and press **Enter**
- 2 Select **Mail Setup** and press **Enter**
- 3 Press **Enter** to select **Electronic Mail name of this system**
- 4 Type a computer name of up to six characters.

Installing Software sent by Electronic Mail

- 1 Select **Administration** in the Office of any user login, and press **Enter**
- 2 Select **Software Setup** and press **Enter**
- 3 Select **Install Software sent by Electronic Mail** and press **Enter**
The spool/uucppublic window is displayed
- 4 Select the name of the software you want to install and press **Enter**
You are notified when the installation is complete.

Displaying Installed Software

- 1 Select **Administration** in the Office of any user login, and press **Enter**
- 2 Select **Software Setup** and press **Enter**
- 3 Select **Show Installed Software** and press **Enter**
A list of software installed on your system is displayed
- 4 Press **Enter** to return to the software window.

Removing Installed Software

- 1 Select **Administration** in the Office of any user login, and press **Enter**
- 2 Select **Software Setup** and press **Enter**
- 3 Select **Remove Installed Software** and press **Enter**
A list of installed software is displayed
- 4 Select the software you want to remove, and press **Enter**

Maintaining the **UNIX** PC

Adding or Changing Passwords

The password for any user login can be added, changed or removed by using the Administration menu of the affected user login. The password for the **root** login can only be changed by using the Administration menu of the **Install** login.

To add or change passwords:

- 1 Select **Administration** in the Office of the affected user login, and press **Enter**
Select **Administration** in the Office of the **Install** login and press **Enter** to change the root password
- 2 Select **Changing Password** and press **Enter**
Select **Change root password** and press **Enter** to change the root password
- 3 Select **Change Password** and press **Enter**
A message informs you that you will be typing a new password without seeing it displayed on the screen
- 4 Type a password of up to eight characters, and press **Return**
- 5 Type the password again to verify it, and press **Return**
- 6 If you make a typing error, press **Return** and type the password again
You are returned to the Administration menu.

Removing Passwords

The password for any user login can be removed by using the Administration menu of the affected user login. The password for the **root** login can only be removed by using the Administration menu of the **Install** login.

To remove passwords:

- 1 Select **Administration** in the Office of the affected user login, and press
Select **Administration** in the Office of the **Install** login and press to change the root password
- 2 Select **Changing Password** and press
Select **Change root password** and press to change the root password
- 3 Select **Remove Password** and press
A message informs you that the password has been removed.

Assigning New Users

To enter a new user:

- 1 Select **Administration** in the Office of the **Install** login, and press
- 2 Select **User Logins** and press
The User Login Interface form is displayed
- 3 Press
The ADD USER form is displayed
- 4 Type the name the user will type to log in to the system, and press
- 5 Type the user's full name, and press
- 6 If the user has expert status (UNIX System in Office window), press to display YES
- 7 Press
- 8 Press to return to the Administration menu.

Updating the Status of Users

- 1 Select **Administration** in the Office of the **Install** login, and press
- 2 Select **User Logins** and press
The User Login Interface form is displayed
- 3 Select the user id you want to change
- 4 Press
The Change Login Information form is displayed
- 5 Press to move to the field you want to change
- 6 Type the new information, and press
- 7 Press to return to the Administration menu.

Deleting Users

- 1 Select **AdminISTRATION** in the Office of the **INSTALL** login, and press
- 2 Select **User Logins** and press
The User Login Interface form is displayed
- 3 Select the user id you want to remove
- 4 Press
A message window displays the user id that you have selected to remove
- 5 Press to remove
Press if you decide not to remove the user id
- 6 Press to select what to do with the deleted user's file
- 7 Press
The user id is removed, and a shaded "deleted" line appears in the User Login form
- 8 Press to return to the Administration menu.

Displaying System Information

- 1 Select **AdminISTRATION** in the Office of any user login, and press
- 2 Select **System Information** and press
The following information is displayed:

System Name is the name you have given the system to distinguish it from other computers when sending mail.

Version is the release number of the UNIX PC Foundation Set software you are running.

Disk Space Free gives the amount of free disk space on the hard disk in both percent and number of bytes.

If you have a floppy disk inserted and the Floppydisk window open, the amount of floppy disk space is given in percent as well as bytes.

On RS-232 Port shows what is currently connected to the RS-232 port, including RS-232 expansion ports, when installed.

On Parallel Port shows the name of the printer, if any, that is currently connected to the Printer port.

Last Backup shows the most recent date and time you performed any type of backup.

Memory shows the amount of RAM installed (including expansion memory).

USERS LOGGED ON shows login names of users currently logged into system.

SOFTWARE INSTALLED shows the names of application programs currently installed. Scroll to display information not immediately shown.

- 3 Press to return to the Administration menu.

Creating Backup Files

To perform a backup:

- 1 Select **Administration** in the Office of any user login, and press **Enter**
- 2 Select **Disk Backup** and press **Enter**
- 3 Select the type of Backup you want to perform

Complete Backup copies all files you have created as well as system files. Requires large amount of floppy disks.

Partial Backup copies only those files modified or created since the last Complete Backup.

Backup one user copies all files belonging to user selected from User menu.

- 4 Press **Enter**
If Complete backup is selected, a message informs you of the approximate number of floppy disk required
You are informed when to remove a floppy disk and insert another
- 5 After removing a floppy disk, attach a label containing backup type, date, and number of floppy disk (first floppy is #1, and so on)
- 6 Press **Enter** after inserting each additional floppy disk
The system informs you when the backup is complete and asks if you want to verify the data on the backup
- 7 Press **Enter** to verify the backup, or **Cancel** to exit
- 8 Remove the last floppy disk.

Restoring Files

To restore files:

- 1 Select **Administration** in the Office of any user login, and press **Enter**
- 2 Select **Disk Restore** and press **Enter**
- 3 Select the type of Restore you want to perform
Restore All copies all files from the backup disk set to the hard disk, regardless of the type of backup set
Restore by UNIX Name copies files on backup set disk that you specify by typing full UNIX pathname
Show and Restore Folders displays folders on backup disk set, and restores marked folders
Show and Restore Files displays files on backup disk set, and restore marked files
- 4 Press **Enter**
- 5 Insert first floppy of backup disk set
For Restore by UNIX name: type UNIX pathname of files you want to restore
For restore folders or restore files: Select desired folders or files and press **Mark** to mark them
- 6 Press **Enter**
You are informed when to remove floppy disks and insert others
- 7 Press **Enter** after inserting any additional disks
You are informed when the restore is complete.



AT&T

**AT&T UNIX[®] PC
Remote Access**

**Quick Reference
Guide**

Login Sequence

- Connect to the host **UNIX** PC by placing a data call over a telephone connection or an RS232 port connection.
- Press the Return or Enter key to display the login prompt:

Welcome to the AT&T UNIX PC
Please login:

- Type your login name and press the Return or Enter key.
- Enter your password, if you have one.
- The host **UNIX** PC displays this prompt for the terminal type:

Please type the terminal name
followed by RETURN:

- Type in the name (or mnemonic; see list below or Appendix B in the user's guide) for your terminal type and press the Return or Enter key.

You can also type a question mark (?) at this time to see a list of compatible terminals and suggestions for working from a remote terminal.

Supported Terminals

You can use the following terminals to log into the Office. Use the name in the right column when you are prompted during login for the name of your terminal.

<u>Terminal</u>	<u>Name</u>
AT&T 513 BCT	b513
AT&T PC6300 PLUS	pc6300plus
AT&T Personal Terminal 510A	510a
AT&T Personal Terminal 510D	510d
AT&T 4410	4410
AT&T 4420	4420
AT&T Teletype 5410	5410
AT&T Teletype 5420	5420
AT&T Teletype 5425	5425
AT&T 610 BCT	610
AT&T 620 BCT	620
AT&T UNIX PC (set up as terminal)	unixpc
DEC VT-100™	vt100
Hewlett-Packard 2621	hp2621
Televideo 925	tvi925

Commands

These commands are equivalent to the **UNIX** PC keys in the left column. To type the commands, press the ESC or ESCAPE key on your terminal, then type the rest of the characters. For a complete list of commands, see the **AT&T UNIX** PC Remote Access User's Guide.

<u>Key</u>	<u>Command</u>
< Exit >	ESC e x
< Canc l >	ESC c n
< Mark >	ESC m k
< Cmd >	ESC c m
< Help >	ESC h l
< Page >	ESC p g
< Shift > - < Page >	ESC P G
Function Keys	ESC 1 through
< F1 > through < F8 >	ESC 8
< Enter >	Line Feed or CONTROL-J

Operating Guidelines

Follow these guidelines when working in the Office from a remote terminal.

You cannot:

Use the **Shutdown** command.

Use the Status Line; the **Time** command displays the date and time.

Use <shift> - <Print> to print the screen.

Format a floppy disk.

You should:

Log off when you are finished.

In Case of Difficulty

Refer to the AT&T **UNIX** PC Remote Access User's Guide, or call the AT&T **HOTLINE**, 800-922-0354.

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